



## **Woburn Lower School**

### **Safeguarding Supervision Policy**

#### **Rationale**

As stated in 'Working together to safeguarding children' (Dfe 2018) all organisations should provide appropriate supervision and support for safeguarding professionals.

Supervision ensures work with young people is effective, safe and follows the correct procedures. It helps staff to manage the complicated feelings that arise that may potentially distort the way in which they respond to incidents and concerns and may be damaging to their own personal wellbeing.

Safeguarding supervision is about improving the lives of the children that we work with and the experience of our staff and volunteers.

#### **Aims**

At Woburn Lower School we aim to:

- Provide professional support and learning to enable staff to develop knowledge and competence in safeguarding children
- Facilitate staff to be able to take responsibility for their own practice and respond to the needs and risks presented by children in their school
- Provide regular reviews of workloads
- Give opportunity to discuss and seek guidance on specific cases
- Give opportunity to discuss issues relating to the workplace and working practices to be identified and discussed
- Give opportunity for staff to be challenged supportively and constructively within mutually agreed and accepted boundaries by a professional experienced in safeguarding children
- Give opportunity for staff to be supported in their emotional well-being

#### **Key Personnel**

Safeguarding supervision is the responsibility of the DSL (Mrs Paula Black), the deputy DSL (Mrs Katrina Grant) and the Safeguarding Governor (Miss Gemma Grossman).

#### **Types of Supervision**

At Woburn Lower School Safeguarding supervision may be planned or unplanned, depending on need and circumstances.

Appendix A contains a suggested Agenda for group planned supervision, which will be carried out annually with the DSL, the Deputy DSL and the Safeguarding Governor. All parties will sign to agree that the records are accurate and they will be kept in a secure location. One to one supervision meetings will be held if preferred by any party.

The DSL and the deputy DSL also have access to unplanned or ‘ad-hoc’ supervision as need or circumstance may arise. These meetings may be between themselves or may involve the Safeguarding Governor, depending on need. Any decisions made with regard to a child or family will be clearly recorded on the child’s records as appropriate. Any concerns for staff well-being will be recorded and will be the responsibility of the Headteacher.

**Entitlement**

If an individual is not receiving safeguarding supervision as required during the year they should, in the first instance, discuss this with the DSL/Safeguarding Governor. If a solution is not agreed they should raise the issue with the Headteacher/Chair of Governors.

**Governor:**

**Date: February 2023**

**Headteacher:**

**Date:**

**Review: February 2025**

**APPENDIX A**

**Supervision Agenda**

Safeguarding Supervision Agenda	
Date:	
Time:	
1	Welcome and informal opener
2	Agenda setting – all parties to input
3	Information sharing update
4	Review notes of previous meeting
5	Specific cases discussion – including problem solving, consideration of the ‘voice of the child’
6	Reflection

